All campuses use system functionality to enforce a hard stop on funding entries from posting after the project end date. PS 9.2 functionality will enables workflows within Human Capital Management (HCM), CU Marketplace, Concur Travel and Expense, and Payroll Expense Transfers (PETs) to validate the funding end date and project status of the sponsored project before processing a transaction.

Project Status Definitions

Project Status	Definition	Automated or Manual?
S – Pre-Award:	The project/speedtype is active to incur expenditures before the start of the funding period. Expenses are not billed to the sponsor until the project status is changed to "Open" with an awarded contract at award set-up.	Manual
O – Open:	The project/speedtype is active to incur expenditures from the start of the project period to the end of the project period.	Automated
E – Ended:	Project period end date +1 day through +59 days. Ended status confirms the funding period has lapsed and preparations for final reporting and close-out begin. Allowable expenditures for work performed during the project period, such as payroll, are permitted to post following the budget end date.	Automated
R – Reporting:	Project period end + 60 days. Reporting status confirms no additional payroll or non-personnel expenditures should be added or removed from the project while final financial deliverables are prepared.	Automated
C – Closed:	The project/speedtype has been inactivated; no further transactions may be posted to or removed from the award.	Manual
H – Hold:	Hold is used to indicate the active project has been placed on a contract hold; no sponsor invoicing or draw down of funds can occur in this status.	Manual

Actions by Project Status

Status

Action	Open/Pre-Award	Ended	Reporting	Closed	Hold
HR/GL					
CU Funding Entry/Actuals	Yes	No	No	No	No
Payroll Expense Transfer (PET)	Yes	Yes	No	No	No
Payroll - Actuals Distribution (Project End Date Driven, not Status)	Yes	No	No	No	No
Procurement					
Marketplace (Reqs)	Yes	No	No	No	No
Concur	Yes	Yes	No	No	No
Finance/Grants					
GL Journal Entry/Journal Upload	Yes	Yes	Yes	No	No
Grants Billing, A/R, and Cash	Yes(Open) / No (Pre-Award)	Yes	Yes	No	No
PS Processing Status	Active	Active	Active	Inactive	Inactive